

MEMORANDUM

TO: Central Payroll Users

FROM: Central Payroll System Support

DATE: December 2, 2016

SUBJECT: Modified CPS change for Custom Benefit Solution (Screen Adjustment – Screen 07)

Due to issues arising from the use of Morneau Shepell's benefits data, the decision has been made to put the Health, Life, and Dental adjustment fields back on Central Payroll screen 07. These fields are labeled OPT HEALTH, OPT LIFE, DENTAL, and TAXABLE LIFE and are available now on the Central Payroll System.

The Central Payroll system will calculate deductions in the following manner:

Total deduction amount = deduction amount provided by Morneau Shepell + adjustment amount provided by Morneau Shepell + online adjustment amount from the payroll screen

Thank you,
Central Payroll System Support Team – doit.ebas.payroll.support.team@illinois.gov